

Facility Rental FAQ's

- **How can I reserve the date?**

- 50% deposit is required to reserve your date & venue.

•

- **Are other events happening before or after mine?**

- No, only 1 event per day per location.

•

- **Does the rental fee include staff, furniture, set up?**

- No, rental fee is only for the venue(s).

•

- **Is the museum available for daytime events?**

- Daytime museum events are permitted only on Mondays. Daytime events are permitted any day in the JB House & garden area.

•

- **What discounts do you provide? 3 types of discounts:**

- **1.**Both venues provide 501c3's discounts
- **2.** JB House for City of SC residents only.
- **3.** 2 free hours in JB House when renting both the museum and JB house.

•

- **When do I need an Outdoor Permit?**

- Yes, when setting up tables and chairs on the lawn, garden area.

•

- **When do I need an Amplified Permit?**

- Yes, when you have a band, DJ for dancing, concert, etc. outside.

•

- **What is the earliest I can set up in the museum?**

- When your rental time frame begins, 3 pm in the museum.

•

- **What is the latest time my event can run in the museum?**

- Event ends at Midnight, caterer out by 1 am.

•

- **What is the earliest I can set up in the Jamison Brown House?**

- 7:00 am or when your rental time begins

•

- **What is the latest time my event can run in the Jamison Brown House?**

- Event and/or caterer out by Midnight.

•

- **Am I charged for the Cleaning Deposit prior to event?**

Facility Rental FAQ's

- No, but a credit card number will need to be on file. Your credit card will be charged \$1,200 if you leave the venue in an acceptable manner.
-
- **What is the museum's delivery policy?**
- Delivery of rentals can be made 2 days prior to your event, up to 2 days post your event. Florist, perishables can be delivered earlier event day or as per pre-agreement.
-
- **Can I adjust lighting and hang things on the wall?**
- No, no alterations to lighting nor removal of art is permitted in the museum. No alterations to lighting may be made in JBH, only adhesive tape is permitted on interior and exterior walls.
-
- **What if guests arrive early?**
- They are welcome to enjoy the art in the museum (11 am – 5 pm) and outdoor gardens.
-
- **Can I bring my pet?**
- No, only registered Service Animals are permitted. Must be noted on insurance.